# T-SYSTEMS

## SOCIAL AND COLLABORATION ANALYSIS

## BACKGROUND

Social and Collaboration systems are widespread these days, everyone is using them. With major vendors in the market all trying to offer more effective and efficient ways to work together and communicate within teams, whether remote or physically located in the same location. These systems put teams in control of the authoring of content, uploading of personal files and team or project files to be collaborated upon. They allow the teams to organise themselves with calendar functionality, track tasks, keep track of issues in forums and discussion boards, collaborate and document items with Wikis.

## WHY ANALYSE CONTENT?

It may be unclear what content your organisation actually has in its inventory. The content may be out of date, stored on several different systems, contain duplicates or be redundant. There are two main reasons to analyse content; to understand what content exists already and in preparation for a content migration to a new platform.

Understanding the volume and quality of content is important however, perhaps of greater significance, is identifying migration challenges such as the differences between the existing and new platforms. Analysis also feeds into project planning as, based on the results, estimates can be made on project duration and other requirements like hardware or user accounts.

At T-Systems we have extensive experience analysing and migrating IBM Connections, Microsoft SharePoint, Office365, Jive and many other social and collaboration platforms. We understand the difference between these platforms and can develop a clear path to migration.

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# ANALYSIS APPROACH

The analysis approach used by T-Systems is extremely flexible, allowing results to be tailored specifically to the needs of individual customers. There are a core set of standard analysis deliverables, but these can be extended to provide maximum value and relevance for each customer's specific situation.

The approach is based on automated analysis of content and discussions with key business users within the customer organisation. The information gathered is further enhanced by T-Systems consultants with experience of hundreds of previous migration projects over 16 years. This combination builds a complete picture of the content, business requirements and priorities for migration.

The results can be viewed in a digestible format using an online reporting portal, which provides information at a high level with the ability to "drill down" to each content item.

# SOCIAL & COLLABORATION ANALYSIS

Social & Collaboration systems add another layer of complexity with content such as 'likes', 'votes' and 'shares'. It is not always obvious how to achieve a straightforward view of what content you really have and what content is important.

T-Systems will provide detailed analysis of social and collaboration content. T-Systems will extract this data and gain an understanding of its usage and identify challenges moving content of this nature. Where available, social and collaboration analysis will include  insight into the following:

> **Likes and Votes** – number of likes or votes
> **Comments**  - replies to content
> **Download Counts** – number of times content is viewed or downloaded
> **Followers** – the content users follow such as sites, blogs, forums etc.
> **Shares** – content shared with other users, sites etc.
> **Permissions** – a summary of the access control list for sites, content etc.
> **Created/ Modified Dates** – the date content was created or last modified
> **Users** – a breakdown of the content created by users in the system

There are numerous benefits to social collaboration including improved teamwork and knowledge sharing between teams. Creating content such as comments, likes and votes may have been created by thousands of users over several years therefore it's important this information is understood and part of a migration.

# HOW T-SYSTEMS CAN HELP

T-Systems provide industry proven migration and archiving solutions using best of breed software backed up by consultants experienced in all aspects of designing, managing and delivering successful enterprise migration projects.

## *CONTENT MIGRATION*

Migration of data between any source and target content management systems
Full support of on-premises, cloud and hybrid solutions

## *DATA ARCHIVING*

Archiving of web and social media data
Legally defensible capture, preservation and analysis of content for eDiscovery, Compliance, and Risk

## *MERGER AND ACQUISITION SOLUTIONS*

Day one collaboration solutions
Post-merger collaboration solutions

## *CLOUD EMAIL SOLUTIONS*

Microsoft Office 365 migration
Microsoft Office 365 tenant integration and migration
Microsoft Office 365 managed services

## *EMAIL MODERNISATION SOLUTIONS*

Microsoft Active Directory modernisation
Microsoft Exchange Modernisation
IBM Notes migration
IBM Domino retirement

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